

Travel & Expense Account Summary

Employee Name John Chiang
Expense Dates 01/23/12-01/28/12
Report Name January 4 2012

Request Total \$ 631.20
Direct Charge Total - 631.20
Travel Advances - 0.00
Net Due Employee = 0.00

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	January 5 2012 SAC	385.60
Regular Travel	January 4 2012 Monterey	245.60

NOTE: (d)=Direct Charge

DATE	Mon Jan 23	Tue Jan 24								TOTAL
Commercial Air Fare (d)	122.80	122.80								245.60
TOTALS \$	122.80	122.80								245.60

DATE	Sat Jan 28									TOTAL
Commercial Air Fare (d)	385.60									385.60
TOTALS \$	385.60									385.60